



www.info.gobookings.com.au

GObookings® Meeting Room Booking Interface Screen Shots

To 100% customise the view as below this interface uses a web service provided by GObookings. Competent .net programmers wishing to create their own interface can be supplied with the web service code and instructions. An 'out-of-the-box' interface is also available for the booking of the room only.


1. The Booking Process

Meeting Room Management System
Demonstration System

Select Resource	Do you require Equipment ?	Select Equipment	Select Date
<input type="radio"/> Auditorium	<input checked="" type="radio"/> Yes	<input checked="" type="checkbox"/> Projectors	<input type="text" value="May 14, 2010"/>
<input checked="" type="radio"/> Meeting Rooms	<input type="radio"/> No	<input type="checkbox"/> Laptops	
		<input type="button" value="Continue"/>	

Powered by **GObookings®**

2. The Booking Process



Meeting Room Management System Demonstration System

Selected Resource : Meeting Rooms
Require Equipment : Yes
Equipment Selected : Projectors
Selected Date : Friday, 14 May 2010

Meeting Rooms
Room 33
Level 3 - 135A Queen Street
Cleveland

- Deselect
- 9:00AM to 9:30AM
- 9:30AM to 10:00AM
- 10:00AM to 10:30AM**
- 10:30AM to 11:00AM
- 11:00AM to 11:30AM


Meeting Rooms
Room 22
Level 2 - 135A Queen Street
Cleveland

- Deselect
- 9:00AM to 9:30AM
- 9:30AM to 10:00AM
- 10:00AM to 10:30AM
- 10:30AM to 11:00AM
- 11:00AM to 11:30AM

[Back](#) [Continue](#)

Powered by **GObookings®**

3. The Booking Process



Meeting Room Management System

Demonstration System

Selected Resource : Meeting Rooms
Require Equipment : Yes
Equipment Selected : Projectors
Selected Date : Friday, 14 May 2010
Selected Time(s) : 10:00AM to 10:30AM

Details Required *

Department *

First Name *

Last Name *

Email Address *

Mobile *

Comments

Powered by **GObookings®**

4. The Booking Process



Meeting Room Management System

Demonstration System

Booking Confirmation

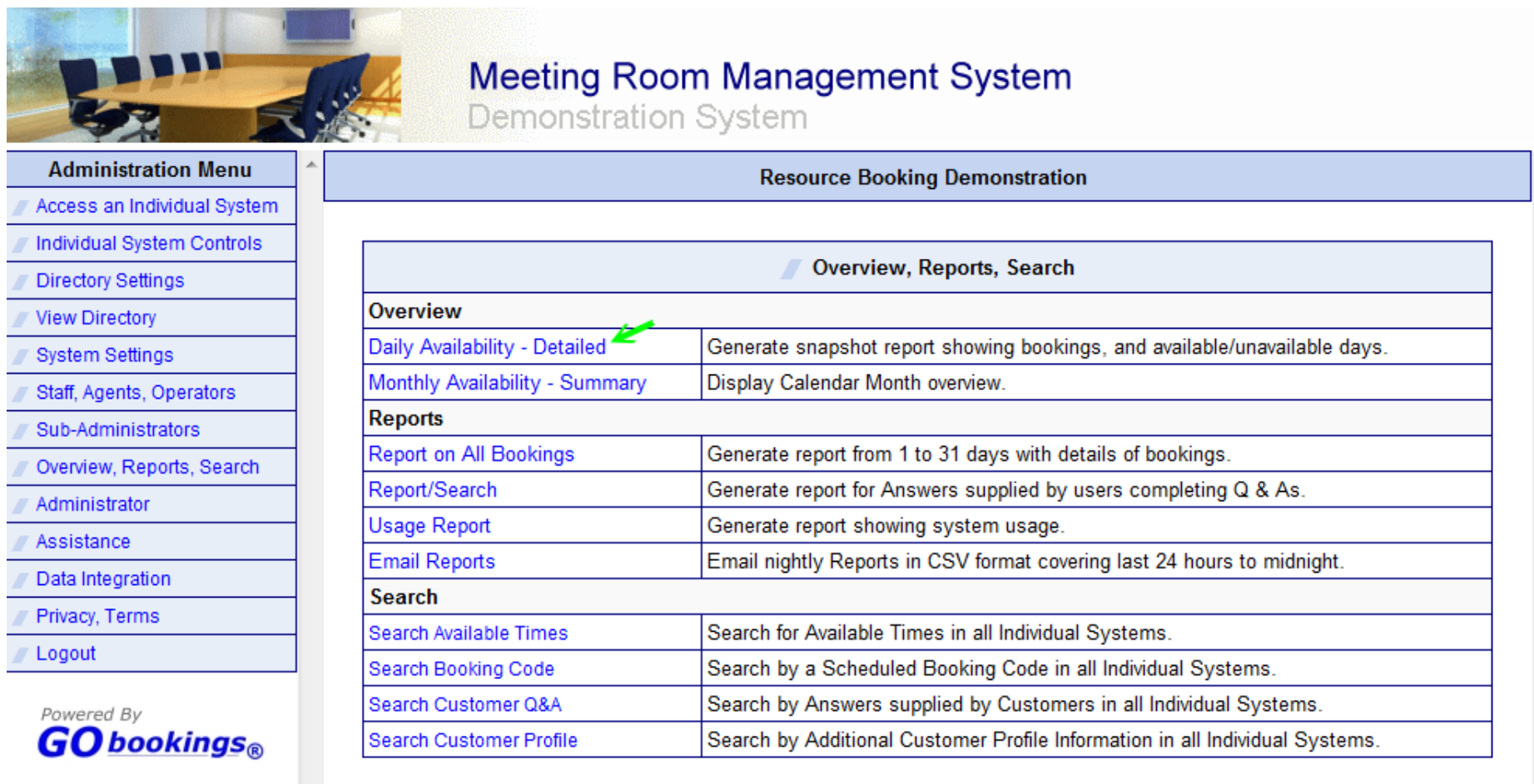
Resource : Meeting Rooms - Room 33
Equipment : Projectors - Projector B
Booking for : Friday, 14 May 2010
10:00AM to 10:30AM

Department : Health
First Name : Suzanne
Last Name : Parker
Email Address : suzanne.parker@depthealth.com.au
Mobile : 0408 123 123
Comments : Meeting related to shortage of Fluvax

Thank you for your booking

Powered by **GObookings®**

BACKEND ADMINISTRATION VIEW



The image shows a screenshot of the Meeting Room Management System (MRMS) backend administration view. The interface is titled "Meeting Room Management System Demonstration System" and "Resource Booking Demonstration". It features a navigation menu on the left and a main content area on the right. The main content area is divided into sections: Overview, Reports, and Search. A green arrow points to the "Daily Availability - Detailed" link in the Overview section.

Meeting Room Management System Demonstration System

Resource Booking Demonstration

Administration Menu

- Access an Individual System
- Individual System Controls
- Directory Settings
- View Directory
- System Settings
- Staff, Agents, Operators
- Sub-Administrators
- Overview, Reports, Search
- Administrator
- Assistance
- Data Integration
- Privacy, Terms
- Logout

Overview, Reports, Search

Overview

Daily Availability - Detailed	Generate snapshot report showing bookings, and available/unavailable days.
Monthly Availability - Summary	Display Calendar Month overview.

Reports

Report on All Bookings	Generate report from 1 to 31 days with details of bookings.
Report/Search	Generate report for Answers supplied by users completing Q & As.
Usage Report	Generate report showing system usage.
Email Reports	Email nightly Reports in CSV format covering last 24 hours to midnight.

Search

Search Available Times	Search for Available Times in all Individual Systems.
Search Booking Code	Search by a Scheduled Booking Code in all Individual Systems.
Search Customer Q&A	Search by Answers supplied by Customers in all Individual Systems.
Search Customer Profile	Search by Additional Customer Profile Information in all Individual Systems.

Powered By
GO bookings®

1. Day view across meeting rooms and resources

← D		Resource Booking Demonstration Friday, May 14, 2010 Option 3 - All Booking Systems Change Settings				D →	
1 - 6 of 6 Systems		Select new date		<input type="button" value="Show Daily Availability"/>		Systems per Page <input type="text" value="20"/>	
Auditorium A	Laptop 1	Projector A	Projector B	Room 22	Room 33		
9:00am - 9:30am 9:30am - 10:00am 10:00am - 10:30am 10:30am - 11:00am 11:00am - 11:30am 11:30am - 12:00pm 12:00pm - 12:30pm 12:30pm - 1:00pm 1:00pm - 1:30pm 1:30pm - 2:00pm 2:00pm - 2:30pm 2:30pm - 3:00pm 3:00pm - 3:30pm 3:30pm - 4:00pm 4:00pm - 4:30pm 4:30pm - 5:00pm	9:00am - 9:30am 9:30am - 10:00am 10:00am - 10:30am 10:30am - 11:00am 11:00am - 11:30am 11:30am - 12:00pm 12:00pm - 12:30pm 12:30pm - 1:00pm 1:00pm - 1:30pm 1:30pm - 2:00pm 2:00pm - 2:30pm 2:30pm - 3:00pm 3:00pm - 3:30pm 3:30pm - 4:00pm 4:00pm - 4:30pm 4:30pm - 5:00pm	9:00am - 9:30am 9:30am - 10:00am 10:00am - 10:30am 10:30am - 11:00am 11:00am - 11:30am 11:30am - 12:00pm 12:00pm - 12:30pm 12:30pm - 1:00pm 1:00pm - 1:30pm 1:30pm - 2:00pm 2:00pm - 2:30pm 2:30pm - 3:00pm 3:00pm - 3:30pm 3:30pm - 4:00pm 4:00pm - 4:30pm 4:30pm - 5:00pm	9:00am - 9:30am 9:30am - 10:00am 10:00am - 10:30am 10:30am - 11:00am 11:00am - 11:30am 11:30am - 12:00pm 12:00pm - 12:30pm 12:30pm - 1:00pm 1:00pm - 1:30pm 1:30pm - 2:00pm 2:00pm - 2:30pm 2:30pm - 3:00pm 3:00pm - 3:30pm 3:30pm - 4:00pm 4:00pm - 4:30pm 4:30pm - 5:00pm	9:00am - 9:30am 9:30am - 10:00am 10:00am - 10:30am 10:30am - 11:00am 11:00am - 11:30am 11:30am - 12:00pm 12:00pm - 12:30pm 12:30pm - 1:00pm 1:00pm - 1:30pm 1:30pm - 2:00pm 2:00pm - 2:30pm 2:30pm - 3:00pm 3:00pm - 3:30pm 3:30pm - 4:00pm 4:00pm - 4:30pm 4:30pm - 5:00pm	9:00am - 9:30am 9:30am - 10:00am 10:00am - 10:30am 10:30am - 11:00am 11:00am - 11:30am 11:30am - 12:00pm 12:00pm - 12:30pm 12:30pm - 1:00pm 1:00pm - 1:30pm 1:30pm - 2:00pm 2:00pm - 2:30pm 2:30pm - 3:00pm 3:00pm - 3:30pm 3:30pm - 4:00pm 4:00pm - 4:30pm 4:30pm - 5:00pm		
← D						D →	




10:00am - 10:30am
Suzanne Parker

10:00am - 10:30am
Suzanne Parker

2. Individual system for Meeting Room 33

Light green on 14 on calendar shows there are bookings on that day. Dark green would mean booked out.



Meeting Room Management System Demonstration System

Room 33 Today List Reminders Options Log Out

May 2010						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Weeks
26-2 3-9 10-16 17-23
24-30 31-6

Months
Jan Feb Mar Apr May Jun
Jul Aug Sep Oct Nov Dec

Years
2009 2010 2011 2012

Friday, May 14, 2010 - 1 booking Show Location Change Display

[Change Times](#) [Apply Day as Template](#) [Restore](#) [View/Print All](#) [Email All](#) [SMS All](#) [Make All Unavailable](#) [Cancel All](#) [Remind All](#)

Time Slot	Availability
9:00am - 9:30am	<input type="checkbox"/>
9:30am - 10:00am	<input type="checkbox"/>
10:00am - 10:30am	<input checked="" type="checkbox"/>
10:30am - 11:00am	<input type="checkbox"/>
11:00am - 11:30am	<input type="checkbox"/>
11:30am - 12:00pm	<input type="checkbox"/>
12:00pm - 12:30pm	<input type="checkbox"/>
12:30pm - 1:00pm	<input type="checkbox"/>
1:00pm - 1:30pm	<input type="checkbox"/>
1:30pm - 2:00pm	<input type="checkbox"/>
2:00pm - 2:30pm	<input type="checkbox"/>
2:30pm - 3:00pm	<input type="checkbox"/>
3:00pm - 3:30pm	<input type="checkbox"/>
3:30pm - 4:00pm	<input type="checkbox"/>
4:00pm - 4:30pm	<input type="checkbox"/>
4:30pm - 5:00pm	<input type="checkbox"/>

Health, Suzanne, Parker
SMS

Book Book Recurring Cancel Booking Reschedule Change Friday, May 14, 2010 < D >

If scheduling a booking, for New Customers select "Add New" or select an existing Customer.

First Name Find Last Name Find

Alphabetical Listing By Last Name
A B C D E F G H I J K L M N O P Q R S T U V W X Y Z
0 1 2 3 4 5 6 7 8 9

Select
Add New
Health, Suzanne, Parker

3. Printable Day view with details of bookings for the day. A similar week view is also available.

The screenshot shows a web browser window with the address bar displaying "GObookings : View/Print All - Room 33". The main content area features the heading "Room 33" and a link "View/Print Bookings". A green arrow points to the text "Select Display Preferences here Show All". Below this is a table for the date "Friday, May 14, 2010". The table has three columns: "From", "To", and "Details". A single booking is listed for the time slot 10:00 am to 10:30 am. The details include the name "Health Suzanne Parker", email "suzanne.parker@depthealth.com.au", cell/mobile number "0408 123 123", and equipment required "Projector_B". The message text is "Meeting related to shortage of Fluvax". There are "Print" and "Close" buttons at the top right of the table and at the bottom center of the page.

Friday, May 14, 2010		
From	To	Details
10:00 am	10:30 am	Health Suzanne Parker Email : suzanne.parker@depthealth.com.au Cell/Mobile : 0408 123 123 Equipment Required : Projector_B Message : Meeting related to shortage of Fluvax

4. Configure the view above using the controls below.

GoBookings : Bookings Printout/Export Preferenc...	
Quick Tips	Bookings Printout/Export Preferences
<p>1. Click preferences for printing or exporting bookings data : you may wish not to have all bookings data printed or exported.</p> <p>A tick means a Preference is selected.</p> <p>2. When only Customer profile data is exported, the following preferences are excluded:</p> <p>Booking Code - Day and Week View/Print All</p> <p>Group Booking Code - Day and Week View/Print All</p> <p>Booked By - Day and Week View/Print All</p> <p>Customer information required with booking request</p> <p>Message Customer includes with booking request</p>	<p>1. Select/Deselect Printout/Export Preferences</p> <ul style="list-style-type: none"><input checked="" type="checkbox"/> Department<input checked="" type="checkbox"/> First Name<input checked="" type="checkbox"/> Last Name<input type="checkbox"/> Booking Code - Day and Week View/Print All<input type="checkbox"/> Group Booking Code - Day and Week View/Print All<input type="checkbox"/> Booked By - Day and Week View/Print All<input type="checkbox"/> Location Address<input type="checkbox"/> Business Name<input type="checkbox"/> Physical Address<input type="checkbox"/> Postal Address<input checked="" type="checkbox"/> Email Address<input type="checkbox"/> Phone Number<input type="checkbox"/> FAX Number<input checked="" type="checkbox"/> Cell/Mobile Number<input checked="" type="checkbox"/> Additional Profile Information<input checked="" type="checkbox"/> Customer information required with booking request<input checked="" type="checkbox"/> Message Customer includes with booking request<input type="checkbox"/> Status <p style="text-align: center;"><input type="button" value="Save"/></p> <p style="text-align: center;">Previous Page</p>